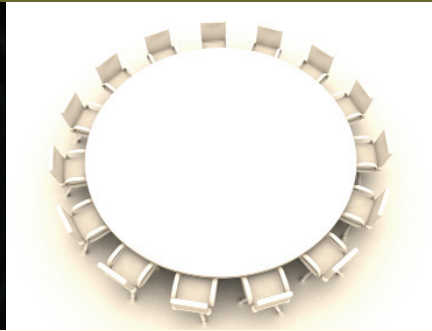


# Occasions AT UNION SQUARE, NEW HOPE

PERFECT FOR MEETINGS, GROUPS & CORPORATE EVENTS



HEALTHFUL MEALS. INSPIRING SURROUNDINGS.

## OCCASIONS IS PERFECT FOR MEETINGS AND GROUPS

With our two distinctive rooms and multiple seating configurations, audio visual support and internet access, delicious and nutritious menus (breakfast, luncheon, dinner) and professional and friendly service, your clients, employees and guests will feel inspired, productive and relaxed.

*Make Occasions your next venue for:*

- > MEETINGS
- > CONFERENCES
- > CORPORATE TRAINING
- > WORKSHOPS
- > SEMINARS
- > BUSINESS EXPOS

## AMENITIES AT A GLANCE

- DELICIOUS FOOD
- COMFY CHAIRS
- PLENTY OF PARKING
- POLYCOM
- LCD PROJECTOR
- PODIUM
- WIRELESS INTERNET
- WIRELESS MIC

## CATERING

HEALTHY, HEARTY OR JUST LIGHT?  
Our food will sustain you throughout the day. Ask to see a menu.

## TESTIMONIALS

*"Thank you for making our meeting so successful. The venue and everything with it were perfect. Your attendance to the needs of the group was appreciated!"*

- BETSY FALLEN, MERCK & CO.

*"Our meeting was great! So many of our attendees did not know this great place was here!"*

- LEE WOLF, ORTHO MCNEIL JANSSEN PHARMACEUTICAL

## **PARKING**

Occasions provides all-day parking passes with all meetings. These passes must be dated and displayed on dashboard. We can station a host in front of Occasions to distribute them to your guests. Your guests may park anywhere with this pass.

## **COMPLIMENTARY AMENITIES**

Complimentary High-Speed Wireless Internet Access  
84" diagonal retractable screen in Main Room  
Flipcharts with post-it paper & Dry Erase Flip Charts

## **ROOM CAPACITIES**

	<b>THEATRE</b>	<b>CLASSROOM</b>	<b>U-SHAPED</b>	<b>DINING</b>
Gallery	90	30	25	56
Main Room*	270*	100	46	250*
Classrooms (2)**	25/50**	18/36**	25/40**	n/a
Lounge	40	24	25	32

\* Main Room – some seating formats have obstructed views at maximum capacity

\*\* Classrooms are property of the Museum and are dependent on availability

Access	Doors open 30 min early. Additional hours @ 100.00 per hour. All equipment must be removed within 30 minutes of meeting completion.
Service Charge	All Occasions billed charges are subject to a service charge of 15%, and is included on your proposal.
Minimums	For less than 20 guests, a 200.00 supplemental staffing fee applies.
Guarantee	Final attendee count guaranteed 72 hours prior to event. We cannot accept decreases in guest count after this time.
Deposit Schedule	Non-refundable deposit of 50% with an executed contract is required to formally secure your date.
Final Payment	CREDIT CARDS - enter info on Summary of Costs page and return. Final payments on credit cards will be charged 72 hours prior to event. DIRECT BILLING must be arranged in advance.
Smoking	is permitted in the Courtyard ONLY, not indoors.
Museum Tours	The James A. Michener Museum offers tour options. Please inquire.

OCCASIONS IS PART OF THE MEMORABLE AFFAIRS, INC. OFF-PREMISE CATERING FAMILY.  
WE ENCOURAGE YOU TO LOOK AT OUR OTHER VENUES FOR EVENTS AT  
[WWW.MEMORABLEAFFAIRS.COM](http://WWW.MEMORABLEAFFAIRS.COM)

OCCASIONS • 560 UNION SQUARE DRIVE, NEW HOPE, PA 18938

# FOR BOOKING & VENUE AVAILABILITY

TEL: (215) 862-0404

EMAIL: INFO@MEMORABLEAFFAIRS.COM

GREAT PLACE. GREAT FOOD. GREAT SERVICE.

## “A LA CARTE” PRICING:

- Other groups may occupy the property in other room rentals. - Amenities are priced on an “a la carte” basis.
- Meals served in meeting room

ROOM RATES	RATE
Gallery	650.00
Main Room	850.00
Classrooms (each)	300.00**
Lounge	100.00 (available ONLY if other room is not occupied)
Lounge	common area (shared)
Courtyard	common area (shared)

## A/V

LCD projector	250.00
Polycom speakerphone	100.00
Parking Per vehicle	3.00
Occasions staff to distribute passes	50.00

## EXCLUSIVE RIGHTS PRICING:

Your group has exclusive use of Occasions. No other rooms will be booked to other meetings. Rental rate also includes full use of the Lounge for food service or breakouts. All A/V equipment is complimentary with this option.

ROOM	RATE
Gallery& Lounge	1000.00
Main Room & Lounge	1200.00
Classrooms (each)	300.00**
Lounge	included (exclusive use)
Courtyard	included (exclusive use)

## A/V

LCD projector included  
Polycom speakerphone included

## PARKING

Per vehicle	included
Staff to distribute passes	included

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